

INDEPENDENT COURSE OF STUDY ON ONTARIO LEGISLATION AND PROFESSIONAL PRACTICE:

READING LIST

June, 2017

PRIMARY REFERENCE LIST - "A"

All references in List A should be reviewed to complete the OALA Independent Study. These items are considered primary sources. They are strongly recommended as essential reading. Exam candidates should develop a thorough and fundamental understanding of their purpose, when, where and how they apply, and the role and responsibility of the landscape architect in each.

Note: When applying for Full membership in the OALA, applicants may be requested to discuss items on the Primary Reference List with the Examining Board or to present a written summary to confirm an understanding of the main tenets of the information.

Hyperlinks are noted where the information is available online.

Please note that OALA Associate members are responsible for sourcing the most up to date information.

*Please contact the Registrar at the OALA to provide any updates to links or with any questions on the list.
Email: registrar@oala.ca*

1. Ontario Association of Landscape Architects. **OALA Handbook. Ontario Association of Landscape Architects Act**, 1984. (Bill Pr37)
Link to page on OALA.ca website: <http://oala.ca/profession/the-oala-act/>
2. Ontario Association of Landscape Architects. **OALA Handbook. (All Sections)** Toronto, Ontario: Ontario Association of Landscape Architects, 1999.
Link to page on OALA.ca website: <http://oala.ca/oala-handbook/>
3. Taylor, James R., **The Practice of Landscape Architecture in Canada.** Landscape Architecture Canada Foundation, 2006
4. Government of Ontario. **Planning Act.** Toronto, Ontario: Queen's Printer for Ontario, (latest version):
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90p13_e.htm
CA20N YX74 P61 (University of Guelph Library)
5. Government of Ontario, Ontario Ministry of Municipal Affairs, Ministry of Housing, **Provincial Policy Statement**, (latest version):
<http://www.mah.gov.on.ca/Page1485.aspx>
<http://www.mah.gov.on.ca/AssetFactory.aspx?did=10463>
6. Ontario Ministry of Municipal Affairs, Ministry of Housing, **Citizen's Guide to the Land Use Planning**
 - a. **Citizen's Guide to the Land Use Planning System in Ontario. 1. The Planning Act**, (latest version)
<http://www.mah.gov.on.ca/Page338.aspx>
 - b. **Citizen's Guide to the Land Use Planning System in Ontario. 2. Official Plans**, (latest version)
<http://www.mah.gov.on.ca/Page338.aspx>

- c. **Citizen's Guide to the Land Use Planning System in Ontario. 3. Zoning By-laws**, (latest version)
<http://www.mah.gov.on.ca/Page338.aspx>
 - d. **Citizen's Guide to the Land Use Planning System in Ontario. 4. Subdivisions**, (latest version)
<http://www.mah.gov.on.ca/Page338.aspx>
 - e. **Citizen's Guide to the Land Use Planning System in Ontario. 5. Land Severances**,(latest version)
<http://www.mah.gov.on.ca/Page338.aspx>
 - f. **Citizen's Guide to the Land Use Planning System in Ontario. 6. Ontario Municipal Board**, (latest version)
<http://www.mah.gov.on.ca/Page338.aspx>
 - g. **Citizen's Guide to the Land Use Planning System in Ontario. 7. Northern Ontario**, (latest version)
<http://www.mah.gov.on.ca/Page338.aspx>
 - h. **Citizen's Guide to the Land Use Planning System in Ontario. 8. Building Permits**, (latest version)
<http://www.mah.gov.on.ca/Page338.aspx>
 - i. **Citizen's Guide to the Land Use Planning System in Ontario. 9. The Plan Review and Approval Process**, (latest version)
<http://www.mah.gov.on.ca/Page338.aspx>
 - j. **Citizen's Guide to the Land Use Planning System in Ontario. 10. Making Mediation Work for You**, (latest version)
<http://www.mah.gov.on.ca/Page338.aspx>
7. Ministry of Municipal Affairs and Housing: Research and Special Projects Branch. **An Introduction to Community Planning**. Toronto, Ontario: Ministry of Municipal Affairs, 1985.
8. Ontario Association of Landscape Architects, **Guides to Engaging a Landscape Architect**.
- a. **Part 1: OALA Guide to Landscape Architectural Services**
<http://oala.ca/engaging-a-landscape-architect/>
 - b. **Part 2: OALA Fee Guide for Landscape Architectural Services**
<http://oala.ca/engaging-a-landscape-architect/>
9. The Royal Architectural Institute of Canada. **Canadian Standard Form of Agreement Between Client and Architect**. (latest version):
<https://www.raic.org/raic/canadian-standard-form-agreement-between-client-and-architect-abbreviated-version-document-seven> <<abbreviated agreement
10. <https://www.raic.org/raic/short-form-agreement-between-client-and-architect-document-eight> <<short form agreement
- All documents: <https://raic.org/raic/contract-documents>
10. Royal Architectural Institute of Canada. **Canadian Standard Form of Agreement Between Architect and Consultant** (latest version):
<https://raic.org/raic/canadian-standard-form-contract-between-architect-and-consultant-document-nine>
11. **Ontario Building Code**, (latest version)

Building Code Act, 1992 (amended most years – use latest version)
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_92b23_e.htm

12. Government of Ontario, **Laws and Statutes:**

- a) **Conservation Authorities Act, 1996.** (latest version)
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90c27_e.htm
- b) **Environmental Assessment Act and Regulations, 1997.** (latest version)
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90a18_e.htm
- c) **Aggregate Resource Act and Regulations, 1990.** (latest version)
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90a08_e.htm
- d) **Provincial Parks Act, 2006.** (latest version)
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_06p12_e.htm
- e) **Bill 112-3 Building Code Act, 1992.** (latest version)
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_92b23_e.htm
- f) **Construction Lien Act and Regulations, 1997.** (latest version)
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90c30_e.htm
- g) **Wilderness Areas Act and Regulations, 1990.** (latest version)
http://www.elaws.gov.on.ca/html/statutes/english/elaws_statutes_90w08_e.htm

13. Ontario Architects Association, Insurance Guides:

- a. **A Guide to Construction Insurance.**
http://www.oaa.on.ca/images/docs/1304351580_1.2.1.pdf
- b. **A Guide to Construction Surety Bonds.**
http://www.oaa.on.ca/images/docs/1304356013_2.3.9.pdf

14. Council of Landscape Architectural Registration Boards (CLARB), **Recommended Reading list for LAREs** (latest version):

<http://www.clarb.org/take-the-exam/prepare-for-the-exam/recommended-reading>

NOTE: The OALA library holds copies of all available CLARB recommended readings. Please visit the OALA library or contact the coordinator to check on availability (coordinator@oala.ca)

INDEPENDENT COURSE OF STUDY ON ONTARIO LEGISLATION AND PROFESSIONAL PRACTICE: READING LIST

SECONDARY REFERENCE LIST - "B"

These items are secondary references. They are recommended to candidates who wish to further develop and expand their knowledge and understanding of Reference List 'A' topics. At a minimum, candidates should be aware of the general purpose and usefulness of each item on this list.

1. Government of Ontario. **Development Charges Act and Regulations**, 1997 (latest version)
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_97d27_e.htm
2. Government of Canada, Fisheries and Oceans Canada. **Projects Near Water**, (latest version)
<http://www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html>
3. Ontario Stone, Sand & Gravel Association. **Materials Reference Guide**
<http://www.ontariossga.com/publications.htm>
4. Ontario Provincial Standards for Roads and Public Works (OPS), **Ontario Provincial Standards**,
<http://www.ops.on.ca/>
CA20N DT 0561 (University of Guelph Library)
5. Ontario Ministry of Transportation, **Drainage Management Information for highways**
<http://www.mto.gov.on.ca/english/publications/drainage-management.shtml>
6. Ontario Ministry of Transportation, R.A.Q.S., **Qualification Forms, Guides & Procedures**
<https://www.raqs.merx.com/public/main/guideAndProcedures.jsf>
7. Various Sources: **Soil Classifications and Information:**
 - a. Ontario Ministry of Agriculture, Food and Rural Affairs, **Soils Ontario:**
http://www.omafra.gov.on.ca/english/landuse/gis/soils_ont.htm
 - b. Ministry of Transportation and Communication, **Soil Classification Manual (1983)**
Available at University of Toronto Libraries
 - c. Agriculture Canada, NRC, The Canadian System of Soil Classification (1998):
<http://sis.agr.gc.ca/cansis/publications/manuals/1998-cssc-ed3/index.html>
 - d. Ontario Ministry of the Environment, **Management of Excess Soil, Guide to Best Practices**
<https://www.ontario.ca/page/management-excess-soil-guide-best-management-practices>
8. Meier, Hans W. **Construction Specifications Handbook, 4th Edition**. Englewood Cliffs, N. J.:
Prentice-Hall Inc., 1996
692.3 M24 1989 (Toronto Reference Library)
9. Construction Specifications Canada. Various Construction Specification Documents:
<https://secure.spex.ca/>
10. Canadian Standards Association. **Barrier-Free Design (CAN/CSA-B651-M90)**. Toronto, Ontario:
Canadian Standards Association, 1990.
NA2545 A1C35X 1990 (University of Waterloo Library)
11. Ontario Accessibility (AODA), **Accessibility Standards Resources:**

<https://accessontario.com/aoda/resources/>

- a. AODA, **The Illustrated Technical Guide to the Accessibility Standard for the Design of Public Spaces**
<http://qaates.org/DOPS/default.php>
12. Ontario Ministry of Municipal Affairs, Ministry of Housing, **Planning for Barrier-Free Municipalities** (latest version)
<http://www.mah.gov.on.ca/Page1290.aspx>
13. Canadian Standards Association. **Technical Drawings - General Principles**. Toronto, Ontario: Canadian Standards Association, 1983.
14. Canadian Standards Association. **Abbreviations for Scientific and Engineering Terms**. Toronto, Ontario: Canadian Standards Association, 1983.
15. Canadian Standards Association. **Canadian Metric Practice Guide**. Toronto, Ontario: Canadian Standards Association, 1979.
CA6 SA 79C15 (University of Guelph Library)
16. Canadian General Standards Board. **CGSB Standards Services**.
<https://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/programme-program/normes-standards/index-eng.html>
17. Landscape Canada / Canadian Nursery Trades Association. **Canadian Standards for Nursery Stock**. Mississauga, Ontario: Landscape Canada, 1992.
<http://canadanursery.com/Page.asp?PageID=924&SiteNodeID=119>
18. Canadian Society of Landscape Architects, **Canadian Landscape Standard**
<http://www.csla-aapc.ca/standard>
Note: one copy available to review at OALA office – cannot be taken out of library
19. **Ontario Occupational Health and Safety Act**, (latest version)
http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90o01_e.htm
20. The Ontario Aggregate Resources Commission. **Pit & Quarry Rehabilitation Publications**. March 2010-03-25
http://www.toarc.com/publications_rehabilitation.asp
21. Hilditch, Tom W. et al. **Rehabilitation of Pits and Quarries for Forest Production**. Ministry of Natural Resources, 1988.
<http://www.toarc.com/pdfs/forest.pdf>
22. Michalski, M. F. P. et al. **Rehabilitation of Pits and Quarries for Fish and Wildlife**. Ministry of Natural Resources, 1987.
Available at the Toronto Reference Library
23. Ontario Stone and Gravel Association, **Rehabilitation of Pits and Quarries**, (2010)
<https://www.ossqa.com/multimedia/9/rehabilitation2010.pdf>
24. Yundt, S.E., Augaitis, D.B. **From Pits to Playgrounds**. Ministry of Natural Resources, 1992.

Available at the Toronto Reference Library

25. Ontario Ministry of Natural Resources and Forestry, **Aggregate Resources:**
<https://www.ontario.ca/page/aggregate-resources>
26. Toronto Region Conservation Authority (TRCA), **Preserving and Restoring Healthy Soil** (2012)
Available to download through CCVC website.
27. Ontario Ministry of Children and Youth Services. **Planning & Design Guidelines for Child Care Centres.** January 2006.
<http://www.childcarecanada.org/documents/research-policy-practice/06/07/planning-and-design-guidelines-child-care-centres> or
http://www.edu.gov.on.ca/eng/parents/planning_and_design.pdf
28. Children's Services, City of Toronto, **Child Care Design & Technical Guideline,**
http://www1.toronto.ca/city_of_toronto/childrens_services/files/pdf/childcaredesign.pdf
29. Canadian Standards Association (CSA), **Canadian Playground Standard:**
<http://shop.csa.ca/en/canada/injury-prevention/canca-z614-14/inv/27019532014>
30. Ministry of Municipal Affairs, Ministry of Housing. **Protecting the Greenbelt: The Greenbelt Plan.**
The Queen's Printer 2005. Accessed March 25, 2010
<http://www.mah.gov.on.ca/Page189.aspx#greenbelt>
31. Ontario Niagara Escarpment Commission. **The Niagara Escarpment Plan.** Toronto, Ontario: The Queen's Printer, 2005. Accessed March 25, 2010 – updated June 2017
<https://www.escarpment.org/LandPlanning/NEP>
32. Environment Canada. **Beyond Islands of Green; A Primer for Using Conservation Science to Select and Design Community-based Nature Reserves.** Minister of Public Works and Government Services Canada, 2005
<http://publications.gc.ca/site/eng/283450/publication.html>
33. Environment Canada. **How Much Habitat is Enough? A Framework for Guiding Habitat Rehabilitation in Great Lakes Areas of Concern (Second Edition).** Minister of Public Works and Government Services Canada, 2013
<https://www.ec.gc.ca/nature/default.asp?lang=En&n=E33B007C-1>
34. Environment Canada. **Working around Wetlands? What you should know.** Minister of Public Works and Government Services Canada, 1997
http://www.natureindeed.com/PDFs/Working_around_wetlands.pdf
35. Environment Canada. **Area-Sensitive Forest Birds in Urban Areas,** a report of the Canadian Wildlife Service – Ontario (2006)
http://publications.gc.ca/collections/collection_2009/ec/CW66-260-2006E.pdf
36. Ministry of the Environment. **Stormwater Management Practices Planning and Design Manual.**
Toronto, Ontario: The Queen's Printer for Ontario, 2003.
<https://www.ontario.ca/document/stormwater-management-planning-and-design-manual>

37. Toronto Region Conservation Authority (TRCA), **Erosion and Sediment Control Guideline** – (December 2006)
<http://www.trca.on.ca/dotAsset/40035.pdf>
38. Riley, John L. and Pat Mohr. **The Natural Heritage of Southern Ontario's Settled Landscapes**. Toronto, Ontario: Ministry of Natural Resources / Queen's Printer for Ontario, 1994.
 CA20N NR 94N13 (University of Waterloo Library)
39. Marshal Macklin Monahan, **Design, Signage and Maintenance Guidelines: Waterfront Trail**, Waterfront Regeneration Trust, 2007
<https://www.waterfronttrail.org/publications#design-signage-and-maintenance-guidelines-waterfront-trail-2007-update>
40. **Waterfront Toronto** (public advocate and steward of waterfront revitalization) website
<http://www.waterfronttoronto.ca/nbe/portal/waterfront/Home>
41. Oak Ridges Moraine Technical Working Committee, Ontario Ministry of Natural Resources. **The Oak Ridges Moraine Area Strategy for the Greater Toronto Area: An Ecological Approach to the Protection and Management of the Oak Ridges Moraine**. Toronto: The Queen's Printer, 1994.
42. Ministry of Municipal Affairs and Housing, **Oak Ridges Moraine Conservation Act (2001) and Plan (2002) – updated 2017 includes:**
 The [Greenbelt Plan \(2017\)](#) includes lands within, and builds upon the ecological protections provided by the [Oak Ridges Moraine Conservation Plan \(2017\)](#), as well as the [Niagara Escarpment Plan \(2017\)](#).
<http://www.mah.gov.on.ca/Page322.aspx>
43. Taylor, Mark E. and Associates. **Constructed Wetlands for Stormwater Management**. Toronto, Ontario: The Queen's Printer, 1992.
http://agrienvarchive.ca/download/construct_wetlands_stormwat_biblio92.pdf
 CA20N EV100 92C58 (University of Guelph Library)
44. Credit Valley Conservation Authority, **Low Impact Development Stormwater Management Planning and Design Guide** (latest version)
<http://www.creditvalleyca.ca/low-impact-development/low-impact-development-support/stormwater-management-lid-guidance-documents/low-impact-development-stormwater-management-planning-and-design-guide/>
45. Ontario Ministry of Natural Resources and Forestry, **Species at Risk**, list and other resources:
<https://www.ontario.ca/page/species-risk>
46. City of Toronto, City Planning Division, **Biodiversity in the City Series:**
<http://www1.toronto.ca/wps/portal/contentonly?vgnextoid=766a036318061410VgnVCM10000071d60f89RCRD>
Note: PDFs available online. Hard copies available at Toronto Public Libraries.
47. Ontario Ministry of the Environment and Climate Change (MOECC), **Government of Ontario Climate Change Action Plan** (latest version)

<https://www.ontario.ca/page/climate-change-action-plan>

48. Ontario Ministry of the Environment and Climate Change (MOECC), **information on various policies and programs**, e.g. Great Lakes Protection, Environmental Assessments, source protection, brownfields, etc.

<https://www.ontario.ca/page/ministry-environment-and-climate-change>

49. City of Toronto, **Green Roof Bylaw and Green Roof Construction Standards and Design Guidelines** (latest version)

<https://www.toronto.ca/city-government/planning-development/official-plan-guidelines/green-roofs/>

https://www.toronto.ca/legdocs/municode/1184_492.pdf

50. Conservation Ontario, **Fact Sheets and Information:**

<http://conservationontario.ca/library>

51. **OALA Study Manual For the LARE** by LeAnn Whitehouse Seely, OALA, 2005

<http://www.oala.on.ca/>

Note: this study manual was created for an earlier version of the Exams but some information may still be useful.